

CANTERBERRY CROSSING METROPOLITAN DISTRICT

8390 E. CRESCENT PKWY., STE. 300

GREENWOOD VILLAGE, CO 80111

www.canterberrycrossingmd.com

NOTICE OF SPECIAL MEETING AND AGENDA

DATE: Thursday, October 19, 2023

TIME: 6:00 P.M.

LOCATION: via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, click on link:

ACCESS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_YWIZNWE4NDktMWUwZi00MTcxLTg0ZDMtNDk4YzMwY2IwNWVi%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 467 021 903#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Michael Young	President	May, 2025
Vacant		May, 2025
Vacant		May, 2027
Vacant		May, 2027
Vacant		May, 2027

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notice.

- D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Discuss results of May 2, 2023 Directors' election (enclosed).
- F. Discuss vacancies on the Board.
- G. Consider appointment of officers.

President:

Secretary:

Treasurer:

Assistant Secretary:

Assistant Secretary:

- H. Discuss business to be conducted in 2024 and schedule regular Board meetings. Consider adoption of Resolution No. 2023-10-01, Establishing 2024 Regular Meeting Dates, Time, and Location, and Designating Location for 24-Hour Notices (enclosed).

- 1. Consider proposed 2024 meeting dates and times: Thursday, February 15th and Thursday, October 17th at 5:30 p.m. via video/teleconference.

- I. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2024 (District Transparency Notice).
- J. Discuss requirements of Section 32-1-306, C.R.S. and direct staff regarding compliance for 2024 (Annual Map Filing).

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the March 6, 2023 special meeting (enclosed).
- B. Ratify approval of filing of 2022 Audit.
- C. Ratify approval of 2022 Annual Report (enclosed).

III. FINANCIAL MATTERS

- A. Conduct public hearing to consider amendment of the 2023 Budget. If necessary, consider adoption of Resolution No. 2023-10-02 to Amend the 2023 Budget.
- B. Conduct public hearing on the proposed 2024 Budget and consider adoption of Resolution No. 2023-10-03 to Adopt the 2024 Budget and Appropriate Sums of Money and Resolution No. 2023-10-04 to Set Mill Levies (enclosed).
- C. Consider acceptance of July 31, 2023 Unaudited Financial Statements and Cash Position Report (enclosed).
- D. Ratify payment of claims totaling \$41,385.19 and Directors’ Fees (enclosed).
- E. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Consider appointment of District Accountant to prepare 2025 Budget.
- G. Discuss statutory requirements for an audit. Consider approval of engagement of Simmons & Wheeler, P.C. to prepare the 2023 Audit.

IV. LEGAL MATTERS

- A. Resolution No. 2023-10-05, Adopting the Recreation Center Fees and Approving the Recreation Center Budget for the 2024 Calendar and Fiscal Year, as Set by The Village of Parker Master Association, Inc. d/b/a Canterbury Crossing Master Association (enclosed).
- B. Update regarding request from The Village of Parker Master Association, Inc. d/b/a Canterbury Crossing Master Association (the “Master Association”) to Canterbury Crossing Metropolitan District II (“CCMD II”) for funds to remodel/renovate the pool restrooms (the “Renovation”).
- C. Discuss and consider adoption of Resolution Amending Policy on Colorado Open Records Act Requests (enclosed).

V. MANAGER ITEMS

- A. Conservation Trust Fund Project update.
- B. Consider approval of CliftonLarsonAllen LLP Master Services Agreement and statement(s) of work for 2024 (to be distributed).
- C. Discuss and consider approval of 2024 insurance renewal (enclosed).
 - 1. Discuss cyber security and consider increased crime coverage.

- D. Discuss and consider worker's compensation insurance for 2024 (enclosed).
- E. Consider authorization of renewing membership in the Special District Association for 2024.

VI. BOARD MEMBER ITEMS

VII. OTHER BUSINESS

VIII. ADJOURNMENT

There are no more regular meetings scheduled for 2023.