

CANTERBERRY CROSSING METROPOLITAN DISTRICT

8390 E. CRESCENT PKWY., STE. 300

GREENWOOD VILLAGE, CO 80111

www.canterberrycrossingmd.com

NOTICE OF REGULAR MEETING AND AGENDA

DATE: Thursday, October 20, 2022

TIME: 5:30 P.M.

LOCATION: via Microsoft Teams

You can attend the meetings in any of the following ways:

1. To attend via Microsoft Teams Videoconference, click on link:

ACCESS:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MWY2NjYwYzItODc4ZS00ODMyLTliMTctMzE2MDY5NmExZmY1%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%227e93cd08-3bae-48d3-b32e-d8f57cd88c24%22%7d

2. To attend via telephone, dial 720-547-5281 and enter the following additional information:

Conference ID: 411 084 0#

<u>Board of Directors</u>	<u>Office</u>	<u>Term Expires</u>
Michael Young	President	May, 2025
Vacant		May, 2025
Vacant		May, 2023
Vacant		May, 2023
Vacant		May, 2023

I. ADMINISTRATIVE MATTERS

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices, and designate 24-hour posting location.

- D. Public comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Discuss results of May 3, 2022 Directors' election.
- F. Discuss vacancy on the Board and consider the appointment of District eligible elector to the Board of Directors of the District. Administer Oaths of Office.
- G. Consider appointment of officers.

President:

Secretary: _____

Treasurer: _____

Assistant Secretary: _____

Assistant Secretary: _____

- H. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution No. 2022-10-01, Establishing 2023 Meeting Dates, Time, and Location, and Designating Location for 24-Hour Notices (enclosed).

- 1. Confirm 2023 meeting dates and time: Thursday, February 16th and Thursday, October 19th at 5:30 p.m.

- I. Discuss requirements of Section 32-1-809, C.R.S. and direct staff regarding compliance for 2023 (District Transparency Notice).
- J. Discuss and consider approval of 2023 insurance renewal. Consider adoption of documents needed to obtain or maintain insurance coverage through the Colorado Special Districts Property and Liability Pool and T. Charles Wilson Risk Management and authorize renewal of membership in the Special District Association (enclosed).

II. CONSENT AGENDA

- A. Review and consider approval of minutes from the March 9, 2022 special meeting (enclosed).
- B. Ratify approval of filing of 2021 Audit.

- C. Consider approval of the engagement letter with Simmons & Wheeler, P.C. to prepare the 2022 Audit.

III. FINANCIAL MATTERS

- A. Consider acceptance of June 30, 2022 Unaudited Financial Statements and Cash Position Report (enclosed).
- B. Ratify payment of claims totaling \$25,928.72 and Directors' Fees (enclosed).
- C. Conduct public hearing to consider amendment of the 2022 Budget. If necessary, consider adoption of Resolution No. 2022-10-02 to Amend the 2022 Budget (enclosed).
- D. Conduct public hearing on the proposed 2023 Budget and consider adoption of Resolution No. 2022-10-03 to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution No. 2022-10-04 to Set Mill Levies (enclosed).
- E. Authorize District accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Appointment of Board member to sign the DLG70 Certification of Tax Levies.
- G. Consider appointment of District accountant to prepare the 2024 Budget.
- H. Other.

IV. LEGAL MATTERS

- A. Resolution No. 2022-10-05, Adopting the Recreation Center Fees and Approving the Recreation Center Budget for the 2023 Calendar and Fiscal Year, as Set by The Village of Parker Master Association, Inc. d/b/a Canterbury Crossing Master Association (enclosed).
- B. Consider adoption of Resolution No. 2022-10-06 Calling a Regular Election for Directors on May 2, 2023, appointing the DEO and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosed). Self-Nomination and Acceptance Forms are due by February 24, 2023. Discuss need for ballot issues and/or questions.
- C. Ratify approval of 2021 Annual Report (enclosed).
- D. Update regarding request from The Village of Parker Master Association, Inc. d/b/a Canterbury Crossing Master Association (the "Master Association") to Canterbury Crossing Metropolitan District II ("CCMD II") for funds to remodel/renovate the pool restrooms (the "Renovation") (enclosed).

V. MANAGER ITEMS

- A. Conservation Trust Fund Project update.
- B. Discuss and consider approval of statement(s) of work with CliftonLarsonAllen LLP regarding accounting and management services (enclosed).
- C. Confirm quorum for next meeting, the Annual Meeting – February 16, 2023.

VI. BOARD MEMBER ITEMS

- A. Other.

VII. OTHER BUSINESS

- A. Other.

IX. ADJOURNMENT

There are no more regular meetings scheduled for 2022.